

Schools Forum Work Programme

There are a number of items the Schools Forum considers annually and these are set out in the work programme below.

The “Schools Forums: operational and good practice guide” (October 2013) states that:

Local authorities should as far as possible be responsive to requests from their School Forums and their members. Schools Forums themselves should also be aware of the resource implications of their requests.

Forum Members are therefore able to suggest an item for consideration at a future Forum meeting as long as it is within the remit of the Forum. Any request must be agreed by the Schools Forum before being included on the work programme. Each Forum agenda is set by the Chairman in consultation with the Director and the Clerk. The scheduling of items included on the work programme will therefore be agreed through this process and taking account of resource implications and agenda management.

Meeting	Item	Details
Summer Term 4 July 2019	Early Help Dedicated Schools Grant Update	Requested at the meeting of the Forum on 3 July 2018
	High Needs Block	Standard item
	Growth Fund – Allocation of Funding 2019-20	Annual item
	Revised Constitution	Brought forward from the meeting in February 2019
	Notices of Concern	Standard item
Autumn Term 17 October 2019	Election of Chairman and Vice-Chairman	Annual item
	Schools Budget (last financial year): Final outturn and Dedicated Schools Grant (DSG) Settlement	Annual item

Meeting	Item	Details
	High Needs Block	Standard item
	School Improvement Monitoring and Brokering Grant	Requested by the Chairman
	Schools Budget 2020–21: De-delegation, Central Expenditure and Education Functions	Annual item
	Report on School Attendance Matters and Staffordshire’s Education Welfare Team	Annual Item, requested at the meeting of the Forum on 3 October 2017
	Notices of Concern	Standard item
Special meeting 26 November 2019	Dedicated Schools Grant Funding for Early Help	
	Centrally Retained Element of Early Years Dedicated Schools Grant 2020/21	
	Exempt item – High Needs Block 0.5% Transfer	
Spring Term 16 January 2020	High Needs Block	Standard item
	Notices of Concern and Licensed Deficit Agreements	Standard item

Meeting	Item	Details
	Early Years 2018/19 Underspend and 2019/20 Forecast	Requested at the meeting on 17 October 2019
Spring term 26 March 2020	Schools Budget (forthcoming financial year)	Annual item
	High Needs Block	Standard item
	Updates to Financial Guidance and Regulations	
	Notices of Concern	Standard item
	Update on Redundancy	Requested at the meeting of the Forum on 28 March 2019
	Funding for Special Schools from the Growth Fund	Item Requested by the Chairman